

**The 13th Joint Technical Committee on Coordination and Assignment of Frequencies
along Thailand-Lao PDR Common Border Meeting (JTC-13)
26 – 28 November 2024, Chiang Rai, Thailand**

Paper reference : **Doc.JTC-13-T-06**
Contribution by : **Secretariat**
Subject : **Working Arrangement**

Date	Time	Programs
Day 1 26 November 2024 (Tuesday)	08:30 - 09:00	Registration
	09:00 - 09:30	Opening Session <ul style="list-style-type: none"> ➤ Opening Remarks by the Head of Thai delegation ➤ Reciprocal Remarks by the Head of Lao delegation ➤ Adoption of Agenda ➤ Adoption of Working Arrangement ➤ Appointment of Co-Chairmen
	09:30 - 10:00	Photography Session and Coffee break
	10:00 - 12:30	Plenary Session <ul style="list-style-type: none"> ➤ Exchange of Information ➤ Frequency Notification ➤ Compilation of Agreed Band Plans, Coordination Parameters, and Coordination Procedures (Compilation Handbook) ➤ New Interference Cases along Thailand-Lao PDR Common Border Areas (if any)
	12:30 - 14:00	Lunch
	14:00 - 15:15	Parallel Working Group Session 1 <ul style="list-style-type: none"> ➤ Working Group 1 – Broadcasting Service ➤ Working Group 2 – Mobile and Non-Broadcasting Service
	15:15 - 15:30	Coffee Break
	15:30 - 17:00	Parallel Working Group Session 2 <ul style="list-style-type: none"> ➤ Working Group 1 – Broadcasting Service ➤ Working Group 2 – Mobile and Non-Broadcasting Service

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Day 2 27 November 2024 (Wednesday)	09:00 - 10:30	Parallel Working Group Session 3 <ul style="list-style-type: none"> ➤ Working Group 1 – Broadcasting Service ➤ Working Group 2 – Mobile and Non-Broadcasting Service
	10:30 - 10:45	Coffee Break
	10:45 - 12:30	Preparation of Report of Working Groups
	12:30 - 14:00	Lunch
	14:00 - 15:30	Plenary Session <ul style="list-style-type: none"> ➤ Report by Chairmen of Working Groups ➤ Any Other Matters ➤ Date and Venue of the next JTC Meeting
	15:30 - 15:45	Coffee Break
	15:45 - 17:00	Preparation of Agreed Minutes of the Meeting
Day 3 28 November 2024 (Thursday)	09:00 - 10:30	Plenary Session <ul style="list-style-type: none"> ➤ Consideration and Adoption of the Agreed Minutes of the Meeting
	10:30 - 10:45	Coffee Break
	10:45 - 12:00	Plenary Session <ul style="list-style-type: none"> ➤ Signing of the Agreed Minutes of the Meeting ➤ Closing of the 13th JTC Meeting
	12:00 - 14:00	Lunch
	14:00 - 17:00	Excursion