



**ASIA-PACIFIC TELECOMMUNITY**  
12/49 Soi 5, Chaeng Watthana Road, Bangkok 10210, Thailand

Ref. APT/2021/APG23-3/INV

5 August 2021

Dear Sir/Madam,

**Subject: The 3rd Meeting of the APT Conference Preparatory Group for WRC-23  
8 - 13 November 2021, Virtual/Online Meeting**

Please refer to the 44th Session of the Management Committee of the APT (MC-44), which was held virtually from 7 to 10 December 2020. MC-44 approved the APT Conference Preparatory Group (APG) for WRC-23 as one of the Work Programmes for 2021. Possible activities under the APG would include the 2nd Meeting of APG for WRC-23 (APG23-2) and the 3rd Meeting of APG for WRC-23 (APG23-3).

I would like to inform you that APG23-2 had decided to organize APG23-3 as virtual/online meeting during November 2021 keeping in mind the overlapping meetings. Based on the consultation with the Chairman, Vice-Chairmen and other office bearers of the APG-23, it was decided that APT would organize the APG23-3 from 8 November (Monday) to 13 November (Saturday) 2021 as a virtual/online meeting.

The objectives of the APG23-3 are as follows:

- review the results of the APG23-2 meeting
- update APT preliminary views on WRC-23 Agenda Items based on input contributions from APT Members
- consider the progress in ITU-R Study Groups in relation to WRC-23 Agenda items, and take necessary actions as appropriate
- review the activities of other regional organisations, in particular, their preliminary views/positions with a view to fostering inter-regional cooperation
- review of issues related to RA-23 and develop preliminary views of APT, if any
- contribute, where necessary, to the activities of APT Preparatory Group related to PP-22 with respect to the issues relevant to the purview of the APG
- finalize review of the Working Methods of APG in relation to preparation for RA-23 and WRC-23 and submit draft amendments accordingly to the APT Management Committee
- discuss APT preparations for the ITU Inter-regional Workshop on WRC-23 Preparations.

In this regard, I am pleased to invite representative(s) from your administration/organization to attend APG23-3. Please ensure that relevant experts from your administration/organization in the field of radiocommunication, particularly related to WRC and RA issues, are included in your delegation. I would also like to encourage participation of concerned organizations in your country who are involved in the relevant works of WRC and RA. The Provisional Agenda and Information for Participants are attached herewith for your information.

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Registration of delegates can be done online at <https://www.apt.int/content/online-registration>, preferably by **25 October 2021** for making necessary arrangements. Once registration is accepted, APT Secretariat will provide access information to the virtual meeting directly to the registered participants prior to the meeting. **Only duly registered participants are entitled to join the meeting**. If you need further information or assistance regarding the meeting, please contact APT Secretariat by e-mail to [aptapg@apt.int](mailto:aptapg@apt.int).

Members, Associate Members, Affiliate Members and International/Regional Organizations that wish to submit contributions on the objectives and agenda items of APG23-3 should prepare the contribution(s) based on the instruction in the ‘Guideline for submitting contribution to APG23-3’ provided by APT Secretariat and send it to [aptapg@apt.int](mailto:aptapg@apt.int). **The deadline for submission of your contributions is 1 November 2021**.

I would appreciate your good support and cooperation in ensuring a successful event.

Yours sincerely,

*(Original signed)*

Masanori Kondo  
Secretary General

Encls: 1) Provisional Agenda  
2) Information for Participants

To: APT Members, Associate Members, Affiliate Members and International/Regional Organizations